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JOB ANNOUNCEMENT

City of Columbia, Missouri, Human Resources Department
P.O. Box 6015, Howard Building, 600 E. Broadway
Columbia, Missouri 65205
Voice: 573.874.7235 TTY: 711 (MO RELAY) Fax: 573.874.7736
Web Site: gocomojobs.com

Position Title: Water Distribution Technician - 955

Department: Utilities

Division: WATER DISTRIBUTION

FLSA Status: Non-Exempt

Union Code/Affiliation: Local 955

Starting Salary: \$23.26/hr to \$28.35/hr; commensurate with training and experience

Job Code: 02312

Application Deadline: 03/25/2026

Number of Positions Available: 2

Hours:

7:00am-3:30pm/Mon-Fri

Special Instructions to Applicants:

Job Description (This job description/posting in no way states or implies that these are the only duties to be performed by the employee occupying this position.)

The purpose of this job is to perform skilled technical work in leak detection, metering, building water connections and backflow prevention programs. Performs skilled work in installation, maintenance, and repair of water distribution infrastructure. Provides customer service for water service issues.

Essential Functions:

Operates computerized equipment and ultrasonic listening devices to locate water utilities, survey and pinpoint leaks in the water distribution system.

Documents work performed.

Installs, replaces, and performs diagnostic tests on various sizes of water meters and endpoints.

Performs inspections for compliance and approval of Building Water Connection.

Monitors and investigates cross connection/backflow assembly inspections for compliance and reporting to Missouri Department of Natural Resources.

Receives and responds to service calls and provides emergency maintenance and repairs to water distribution infrastructure.

Performs customer notifications for disconnects/reconnects, outages and private leaks.

Investigates customer calls and determines corrective action needed to remedy problems.

Provides high levels of effective customer service.

Operates hand and power tools, machines, heavy equipment and commercial vehicles.

Collects and performs field analysis of water samples to determine source.

Utilizes a computer or electronic device in a mobile environment to retrieve, collect and disseminate data using work orders and GIS system applications.

Regular attendance is a necessary and essential function.

Performs other duties as assigned.

Education and Experience (An equivalent combination of education, training & experience will be considered):

Education and Experience

High school diploma or equivalent.

3 to 5 years' experience in water distribution operations.

Licenses or Certifications

Water Distribution System Operator DS III level certification issued by Missouri State Department of Natural Resources within six months of hire.

Missouri Certified Backflow Prevention Assembly Tester license within six months of hire.

Valid Class A Commercial Driver's License with no air brake restriction.

Department of Transportation (DOT) medical certification.

Knowledge, Skills & Abilities:**Knowledge of:**

Water main repair and installation.

Standard practices, methods, materials, tools, and equipment of building trades.

State and federal drinking water regulations.

Traffic Safety, Competent Person, Confined Space Entry, Trenching and Shoring, and OSHA practices and guidelines.

State and federal regulations and standards pertaining to cross connection/backflow.

Skill in:

Performing a variety of duties, often changing from one task to another of a different nature.

Operating motorized equipment, including construction equipment, and hand/power tools.

Communicating verbally and in writing to meet the needs of the audience.

Applying active listening and asking questions for understanding.

Developing and maintaining effective work relationships.

Typing and/or data entry with minimal errors.

Ability to:

Work from blueprints, plans, and sketches.

Use and maintain hand and power tools and equipment.

Read and interpret written and verbal instructions.

Provide high levels of effective customer service.

Use software and field laptops.

Work independently with minimal supervision.

Calculate chemical dosages, water volume, and flow rates for proper disinfection of water mains.

Focus on tasks.

Use MO1Call system to request emergency and routine locate tickets.

Work in a constant state of alertness and safe manner.

Ability to work on-call and respond at all hours of the day/night.

Perform heavy physical labor.

DISTINGUISHING CHARACTERISTICS

Required to maintain a telephone and permanent residence within 50 road miles of City Hall, 701 E. Broadway, Columbia, MO, within 90 days of hire.

Supervision Exercised:

Job has no responsibility for the direction or supervision of others.

Individuals needing accommodation to apply may call 573.874.CITY (2489)

TTY: 711 (MO RELAY)

THE CITY OF COLUMBIA IS A MERIT, AFFIRMATIVE ACTION, EQUAL OPPORTUNITY EMPLOYER: MALE / FEMALE

THE CITY OF COLUMBIA REQUIRES PRE-EMPLOYMENT DRUG TESTING

The City of Columbia participates in the federal [E-Verify work authorization program](#)