**MWWC**

**BOARD MEETING MINUTES**

**October 19, 2017**

**ROLL CALL**

Chairman Todd Fulton called the meeting to order at 10:00 a.m. The following were in attendance: Ken Hogan, Charles Dellario, John Betz, Mike McMillian, Devear Redden, Todd Fulton, Jeremy Meyer, Steve Lewis, Verlon Persinger, William Kosky, Sandi Miller, & Teri Brown.

**MINUTES**

Charles Dellario stated that he will submit the incomplete portion of the February 8, 2017 board meeting minutes by next Monday, October 23, 2017. Charles made a motion to approve the minutes, as written, without the incomplete section. Mike M. seconded it, and the motion carried.

**MEMBERSHIP REPORT**

Teri reported the current membership is 2,614 (2,113 individual, 78 associate, 407 life, & 16 honorary).

**FINANCIAL REPORTS**

Teri reported, as of 10/18/2017, the balance in the MWWC checking account is $65,766.50 and the reserve account is $77,841.18. The section accounts, as of 12/31/2016, totals $57,662.64. The projected and actual budget was reviewed and discussed.

**SECTION REPORTS**

**Northwest Section:** Mike and Verlon reported that the Northwest Section will hold their 2018 section meeting on April 5, at the Stoney Creek Hotel and Conference Center, in St. Joseph. They will be dedicating the day to the late Garland Sigmon, from Alliance Pump, in appreciation of all he did for the section over the past several years. The section planning meeting is scheduled for November 30, 2017.

**East Central Section:** No report.

**Midwest Section:** Devear reported that the 2018 Midwest Section Meeting is tentatively scheduled to be held again in Ashland. The location will be determined at a later date.

**Northeast Section:** No report.

**Southeast Section:** Todd reported that the Southeast Section will be having their planning meeting some time in November. They are also planning to offer a class on flood preparation.

**Southwest Section:** Sandi reported that the Southwest Section is looking at holding their 2018 meeting at a different location, possibly Springfield.

**EXECUTIVE DIRECTOR’S REPORT**

Sandi detailed the registration numbers for the annual meeting. We had 171 individual registrations, 71 vendor reps, and 20 spouse/staff/guests, resulting in a total of 262. This compares to a total of 255 in 2016. The 2018 annual meeting will be held at the Capitol Plaza Hotel in Jefferson City on August 2-3, 2017. Sandi also reported that the training program is doing well and class attendance continues to be steady. We are also offering Basic Electricity and SCADA classes, which are drawing many registrations.

**COMMITTEES FOR THE COMING YEAR**

**1. Audit Committee:** Charles and Devear agreed to stay on this committee for another year. They will plan to audit the 2017 Central Office books before the next board meeting in February.

**2. Budget Committee:** There is currently not a budget committee. The board agreed to continue reviewing and voting on an annual budget, as a whole. They asked Teri to send the final 2017 budget and the 2018 proposed budget for review, prior to the board meeting.

**AUDITS**

**1. 2017:** Charles and Devear will conduct the in-house audit of the 2017 books, prior to the next board meeting in February.

**2. 2018:** In accordance with the bylaws, an outside, professional audit will need to be scheduled for 2018.

**OLD BUSINESS**

Todd updated the board on the status of the training reciprocity between the MWWC and MWEA. The MWEA conference is scheduled for March 25-28, 2018 at Tan-Tar-A . Both organizations will publicize the conferences and will offer attendance at the member rate.

**NEXT BOARD MEETING**

The next board meeting date will be either February 9 or February 16, 2018, at the MWWC Central Office, at 10:00 a.m. The date will be finalized at a later date.

**NEW BUSINESS**

**1. Board Member Quorum:** Jeremy proposed the idea of establishing a board meeting attendance requirement for board members. This would assist in ensuring a higher probability of reaching a quorum at meetings. Charles and John will research the various options of quorum requirements and report back to the board.

**2. Annual Meeting Door Prize Announcements:** Sandi will find a volunteer to announce the door prize winners at the next annual meeting. She has received requests from the vendors to limit the amount of announcements in the exhibit hall. This would give the vendors more time with the attendees. The board discussed various ways of distributing the door prizes. Todd also asked that we give out the cash, in person, from the 50/50 raffle to the winner, rather than mailing a check.

**3. Executive Session:** The board continued the meeting in an executive session to discuss a personnel matter. Todd made a motion that Charles would discuss with the Executive Director that they exhibit professionalism in correspondence with board members. William seconded the motion, and it passed. Charles made a motion to come out of the executive session, and Verlon seconded it. The motion carried.

**ADJOURNMENT**

Devear made a motion to adjourn the meeting of the board at 12:15 p.m. Ken seconded the motion, and it passed.