

**MWWC  
BOARD MEETING MINUTES  
MAY 5, 2015**

**ROLL CALL AND INTRODUCTIONS**

Chairman Kent Peetz called the meeting to order at 10:03 a.m. Board members and staff in attendance are as follows: Julie Balmas, Charles Dellario, Todd Fulton, Tony Lamb, Steve Lewis, Kent Peetz, Devear Redden, Don White, Teri Brown, and Sandi Miller.

**MINUTES**

Tony made a motion to approve the November 6, 2014 board meeting minutes. Charles seconded the motion, and the motion carried.

**MEMBERSHIP & FINANCIAL REPORTS**

Teri reported the current membership numbers (2600 total members) and the balances in all MWWC accounts. The 2015 Proposed Budget and a 2009-2014 Profit/Loss Overview was reviewed and discussed. Julie requested that we present the board with last year's budget totals, along with the current totals. The board also requested a "section training fee" line item be added to the report.

The 2014 audit of the MWWC Central Office financials will be performed by Devear Redden and Charles Dellario.

**MEMBERSHIP DUES**

Todd made a motion to increase membership dues by \$5.00 across the board and to discontinue the section training fee. After much discussion and reading of the bylaws pertaining to the issue of voting on section training fees (Section 7.4.6), the board decided that the motion could not be made at this time. Todd withdrew his motion.

Tony made a motion to increase membership dues by \$5.00 across the board, effective 1/1/2016. Steve seconded the motion, and it passed.

Todd proposed the idea of giving away a free annual MWWC membership to non-members who pay with vouchers. After much discussion, Todd tabled the idea for a future meeting.

## **2015 ANNUAL MEETING**

- 1. The Technical Program:** Sandi reported that the technical program is complete and has been DNR-approved and distributed.
- 2. Roster Sign In:** The issue of early sign out was discussed. According to DNR, an operator is expected to attend a full day of training to receive credit. The language in 10 CSR 60-14.030(7) states that 80% attendance is necessary to receive credit for a multi-day course. Since our annual meeting is approved for two separate days, this rule does not apply. DNR has advised us to have early signers notate the time at which they left, on the roster.
- 3. 2015 Exhibitor Registration:** Fifteen vendors have registered, as of date.
- 4. Changes:** Due to a continual decrease in annual meeting registrations, changes may need to be considered in the areas of venue, food, etc., for future conferences.
- 5. Appreciation Supper for Board Members, Section Officers, and Exhibitors:** Sandi has reserved 3 hospitality rooms at the Capitol Plaza for this event. The decision was made to provide Arris Pizza, snacks, and drinks. Liability ramifications relating to serving alcohol were discussed. The board asked the staff to check with our current insurance carrier regarding this matter.
- 6. Meet and Greet:** After much discussion, the board decided to continue using the exhibit hall for this event. There will be a “Cardinals” theme and games. Suggestions for games included Bingo, Trivia Night, Family Feud, Bean Toss, etc. Food suggestions made were hot dogs, popcorn, beer, and soda, to go along with the Cardinal theme. Kent suggested broadcasting the Cardinal game on a big screen. Julie emphasized the need for greater participation. She suggested handing out various colored tickets during the day and forming teams by colors. Todd requested that we reward the winners with great prizes. Sandi advised getting the details completed in time for inclusion in the June newsletter. Todd, Kent, and Jeremy will coordinate the details and report back to the staff by June 1.
- 7. Meals:** In an effort to stay within the dollar amounts guaranteed with Capitol Plaza, there may be fewer food choices on this year’s buffets.

## **2016 & 2017 ANNUAL MEETINGS**

We are committed, by contract, to hold our 2016 & 2017 annual meetings at the Holiday Inn Executive Center in Columbia. Their costs are significantly higher than Capitol Plaza.

## **ANNUAL MEETINGS 2018 AND BEYOND**

The board discussed the option of returning to Capitol Plaza Hotel after 2017 for the annual meeting. In an attempt to possibly cutting costs further, the staff is checking into various venues and catering. The Country Club Hotel and Spa, in Lake Ozark, is working on a proposal to use their facility for our annual meeting.

## TRAINING

1. **Finances:** Net income was up by approximately \$13,000 from last year. This is primarily due to the use of unpaid instructors.
2. **Registration Rate for Training:** Sandi suggested raising the non-member training rate from \$115 to \$125. After much discussion, the board decided to retain the current non-member training fee of \$115.
3. **Other Trainers:** Sandi has received a few requests from individuals/companies to partner with them in their effort to offer training classes. Todd commented that they are all in competition for voucher money.

## SECTIONS

1. **Post Meeting Reports and/or Other Section Concerns, If Any:**
  - a. **East Central:** The EC section meeting was held on April 8, 2015 in St. Peters. No one from the EC section was available to give a report. Sandi reported that we are receiving all the necessary financial reports from this section.
  - b. **Midwest:** The MW section meeting will be held tomorrow, May 6, 2015, at a new location (The Optimist Club in Ashland).
  - c. **Northeast:** The NE section meeting was held on April 14, 2015, in Macon. No one from the NE section was available to give a report.
  - d. **Northwest:** The NW section meeting was held on April 2, 2015. Charles reported that there were 161 attendees and 27 vendors. The meeting was held at the Stoney Creek Hotel & Conference Center, in St. Joseph. This was a new venue this year.
  - e. **Southeast:** The SE section meeting was held on April 22, 2015 at the Osage Centre in Cape Girardeau. Todd reported that they had 127 attendees, with 36 vendors at this year's meeting.
  - f. **Southwest:** The SW section meeting is being held today, in Monett, in conjunction with the MWWC state board meeting. Julie reported that they have approximately 20 vendors and had served 276 meals. The central office has received a couple of calls regarding checks made out to MWWC SW Section that have cleared. Julie stated that a new P.O. Box has been set up.
2. **Monthly Email to Section Officers:** Sandi asked if the board was receiving their copies of the section officer monthly emails and if it was helpful. The board assured her of the importance of this letter, not only to the section officers, but to the board, as it assists in keeping them involved and informed.
3. **Statewide Meeting for Section Officers:** Several years ago, a manual was available for section officers and orientation training was offered. These resources were not highly utilized.

## **NEW BUSINESS**

- 1. Office Lease:** Our current lease will expire in February, 2016. If we renew for five additional years, the rent will increase from \$600 to \$660 monthly. Charles made a motion to renew the office building lease for an additional five years, after it terminates in February, 2016. Julie seconded the motion, and it carried.
- 2. Other – Credit Cards:** Todd requested that the staff check into options that will allow for credit card payments. Tony suggested checking with Jefferson Bank in Jefferson City.

## **NEXT MEETING DATE**

The next meeting of the board is scheduled for Monday, August 17, 2015, at the Capitol Plaza Hotel, at 3:00 p.m.

## **ADJOURNMENT**

Tony made a motion to adjourn the meeting, and Kent seconded the motion. The motion passed, and the meeting was adjourned at 3:14 p.m.