

MWWC
BOARD MEETING MINUTES
February 9, 2018

ROLL CALL

Chairman Todd Fulton called the meeting to order at 10:02 a.m. The following were in attendance: Ken Hogan, Charles Dellario, Mike McMillian, Devear Redden, Todd Fulton, Verlon Persinger, Sandi Miller, & Teri Brown.

MINUTES

Sandi asked that the October 19, 2017 minutes be revised by removing everything recorded in the executive session except for "The board continued the meeting in an executive session." Verlon pointed out that the date needed to be corrected for next year's annual meeting under the Executive Director's Report. Mike made a motion to accept the revised minutes, and Devear seconded it. The motion carried.

EXECUTIVE DIRECTOR'S REPORT

Sandi reported that the training program continues to exceed expectations this year, and that the overall financial state of the Conference is good. The list of upcoming training classes is listed on the MWWC website. Sandi also discussed the annual conference, scheduled for August 2-3, 2018, at the Capitol Plaza Hotel in Jefferson City.

CENTRAL OFFICE REPORTS

- a. **Financial reports** -- Teri reported, as of 2/5/2018, the balance in the MWWC checking account is \$55,531.58 and the reserve account is \$78,709.96. The section accounts, as of 12/31/2016, totals \$57,662.64. The 2017 end of year budget and 2018 projected budget was reviewed and discussed. Todd B. made a motion to approve the 2018 projected budget, and Verlon seconded it. The motion carried. Todd B. made a motion to transfer \$25,000 of the 2017 surplus into reserve account. Mike seconded the motion, and it carried.
- b. **Membership reports** -- Teri reported the current membership is 2,671 (2,162 individual, 78 associate, 415 life, & 16 honorary).

SECTION REPORTS

Northwest Section: The Northwest Section Meeting is scheduled for April 5 in St. Joseph. The registration forms have been distributed, via fax and email, through the central office.

East Central Section: No report.

Midwest Section: The Midwest Section Meeting is scheduled to be held again in Ashland on May 3. Sandi has been helping with the planning for this meeting.

Northeast Section: No report.

Southeast Section: The Southeast Section Meeting is scheduled for April 18, 2018 in Cape Girardeau. They had their planning meeting, and the registration forms have been distributed through central office.

Southwest Section: The Southwest Section Meeting is scheduled for May 8 in Springfield. This is a location change from their usual place in Monett.

OLD BUSINESS

- a. **Quorum requirement** – Charles reported on the Roberts Rules of Order requirements for establishing a quorum. After much discussion, the board agreed to determine a quorum according to what the bylaws state (4.2.6, 3.1.3b,c). A quorum will be established when a majority of members are present.
- b. **Audits** – Charles and Devear conducted an internal audit of the 2017 central office books and reported that they are correct and in good order. An outside audit will need to be conducted for the 2018 books.
- c. **MWEA/MWWC Conference Registrations** – The MWEA conference is scheduled for March 25-28, 2018 at Tan-Tar-A . If a MWWC member wants to register online for the MWEA conference, he or she will need to input the 8 digit code of 00000000.

NEW BUSINESS

- a. **New Board Members** – Todd F. asked the board to be thinking of ways to recruit new board members. Todd B. suggested that we focus on developing a plan to get young people involved and interested. There is a great need for additional leadership in the sections.
- b. **2019 Annual Meeting Contract Proposals** – Sandi sent an email to the board with the proposals from the Holiday Inn Executive Center, Inn at the Grand Glaize, Capitol Plaza, and Stoney Creek. She asked if any of the board would like to accompany her when she plans to visit these sites. She will send out notification to the board as the plans progress.
- c. **Executive Session** – The board met in an executive session to discuss staff bonuses and raises.

NEXT BOARD MEETING

The next board meeting date will be held in conjunction with the annual meeting, on Wednesday, August 1, 2018, at the Capitol Plaza Hotel. The time will be announced at a later date.

ADJOURNMENT

Charles made a motion to adjourn the meeting of the board at 12:34 p.m. Todd B. seconded the motion, and it passed.