



Board Meeting Minutes December 6, 2011

The December 6, 2011 meeting of MWWC's board of directors was held at MWWC's Central Office Training Center in Jefferson City. Informational packets, including an agenda, were distributed around the table prior to the start of the board meeting.

Chairman Chris Klusmeyer conducted the meeting. Individual in attendance were board members Paul Shaw, Don White, Don Rea, Charles Dellario, Matt Everts, Tony Lamb, Kent Peetz, Jeremy Meyer, and Bob Miller. Executive Director Sandi Miller, Lead Trainer John Betz and Training Coordinator Lori Cook.

Chairman Klusmeyer asked for a motion to approve the minutes from the October 4, 2011 board meeting. Paul Shaw made the motion to approve. The motion was seconded by Charles Dellario and approved by a vote of the board.

Chairman Klusmeyer reported the membership and financial standings of the Conference.

Chairman Klusmeyer indicated that the annual technical program allowed for good credit hours for operators. Klusmeyer also stated that putting together the program was a bit of a challenge because it was difficult to get speakers to commit.

Executive Director Sandi Miller, reported that it was difficult to get volunteers ahead of time because many people don't get approval to attend until last minute. Miller also reported that the number of vendors exhibiting was down significantly therefore the income from exhibiting was also down.

The board discussed the financial implications of the less than successful annual meeting to the organization. The board reviewed and revised the tentative schedule for the 2012 annual meeting that Executive Director Sandi Miller had prepared. After much discussion that board decided on the following changes to the annual meeting schedule: incorporate awards presentations into the morning joint session on Tuesday September

18, move buffet lunch to Tuesday September 18 instead of having it on the second day as it has been for the past few years and eliminate the awards banquet. Chairman Chris Klusmeyer asked Sandi Miller to get a cost comparison for 2011 and 2012 from the hotel.

Lead Trainer John Betz indicated that his classes were doing well and for the most part are well attended. Betz also said that the webinars have been working out well. East Central Section board representative Don Rea reported that DNR/SLRO is providing free training in that region.

Audit Committee Member Don Rea reported that the audit of the 2009 books looks fine and that they are working on the 2010 audit. Sandi Miller requested something in writing from the committee about the 2009 audit. Miller told the board that the 2010 and 2011 audits would be internal and the 2012 audit would be conducted by an outside auditor. Don Rea explained that schedule as a direction of the board in 2008.

Under new business the board discussed the operational and financial structure of the Conference including the central office and the sections. Board Member Emeritus Bob Miller emphasized the importance of the unification of efforts of the state organization and its sections.

The board reviewed, discussed and revised the working copy of their letter to section officers. The board concluded that the sections need to reduce the balance in their bank accounts and/or allocate funds to specific purposes because of MWWC's 501(c)(3) status. The board discussed ways that the state organization and the sections could work together in support of each other. The board discussed the issue of volunteerism – specifically, because of additional demands at work and other obligations, it is difficult for individuals to devote as much time to volunteerism as had been possible in the past. The board again discussed the financial condition of the state organization and its implications to the continued existence of the organization. The board then concluded that the central office staff could assist section officers making their roles as volunteers less demanding and time consuming. The board also concluded that to help provide some financial security to the organization a state training fee needs to be added to the cost of registration for all section sponsored training events. After much discussion the board decided, for a trial period of one year, to add a flat rate of \$15.00 per individual to section sponsored training event registrations including the Spring section meetings.

Chairman Chris Klusmeyer asked for a motion to approve. Tony Lamb made the motion which was then seconded and carried by a vote of the board.

The board scheduled the next board meeting for Tuesday March 13, 2012 at 10:30 a.m.

Chairman Klusmeyer asked for a motion to adjourn the meeting. Don White made a motion to adjourn. Klusmeyer then asked for a second which was made by Charles Dellario. The motion was then passed by a vote of the board and the meeting was adjourned at 2:45 p.m.