

Assistant Engineer- City of Branson MO

WORK HOURS: Typically Monday through Friday from 8 am to 4:30 pm.

FLSA Status: Exempt

Department: Public Works & Engineering

POSITION SUMMARY: Serves as Assistant Engineer for the Public Works/Engineering Department. Manages, plans, and conducts capital improvement projects, including design, planning, supervision of contracts, and possible supervision of survey and engineering technician staff. Coordinates and reviews the work of engineering consultants hired by the City of Branson. Supervises assigned staff in construction inspection and administrative support as directed. Works under the general supervision of the Director of Public Works/Engineering.

COMPETITIVE PAY

- Competitive salary commensurate with experience, includes a rich benefit package
- Opportunity for annual increases
- Excellent growth opportunities for fully engaged employees

Insurance:

- Three medical plans; 100% of employer paid available, dependent coverage available
- Employee Dental paid by the employer; dependent coverage available
- Life and AD&D paid by the employer; optional life and dependent life available
- Vision and supplemental insurance coverages available
- HSA plan where nearly \$100 monthly is deposited to your account available

Paid Time Off Work

- 10 Vacation days the first year
- 12 Sick Leave days available
- 12 paid holidays a year

After Hours

- CoxHealth Fitness Center membership at the Branson Rec-Plex paid by the employer
- Employee/Family admission to the Branson Aqua-Plex (in season)
- College tuition reimbursement available

Retirement

- LAGERS pension with five-year vesting period
- The employer contributes 14.5% of annual wages to LAGERS on the employee's behalf
- Nationwide & ICMA 457(b) retirement plans available for additional retirement income

MINIMUM REQUIRED QUALIFICATIONS

- A High school graduate or GED equivalent is required.
- Requires graduation from an accredited college or university with a Bachelor's degree in Civil Engineering or a closely related field.
- Five years of progressively responsible experience preferred.

- Experience in the design/construction of civil engineering projects preferred.
- Registration as a Professional Engineer in the State of Missouri (or another State equivalent) as issued by the State Board of Registration for Professional Engineers required.
- Additional licenses or certifications may be required for this position.
- National Career Readiness Certificate preferred.
- Must possess and maintain a valid Motor Vehicle Operator's license.
- Must be at least 18 years of age.
- Must be able to pass a background investigation and drug and alcohol screenings.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Requires a regular and consistent physical presence in and around the City of Branson facilities. The duties include the following:

1. Behaves in a manner that promotes a productive, healthy, safe, and positive work environment by:
 - a. Depicting trustworthiness through integrity, truthfulness, consistency, and honesty, and while protecting confidential information as necessary;
 - b. Creating and maintaining positive relationships at all levels by treating others with courtesy, respect and in a conflict-free professional manner;
 - c. Taking into consideration the effects on others, on costs, and on intended outcomes of decisions and actions are taken;
 - d. Upholding the public trust by being safe, enforcing safety, and working promptly, diligently, and with a focus on quality;
 - e. Showing impartiality and equity toward others, and not using job responsibilities to provide nor elicit special favors, and by not making promises that conflict with job duties and responsibilities; and
 - f. Adhering to all policies, laws, and regulations as applicable to the role and to being a citizen.
2. Follows the safe, ethical, and legal directives of the supervisor(s).
3. Supervises engineering activities relative to public improvements and program management for assigned area of responsibility as directed.
4. Reviews and recommends approval of public and private development plans and projects to ensure they meet the city's minimum design standards; provides advisement and assistance to city staff such as project managers and utility staff regarding the design of plans as they relate to city standards, policies and requirements.
5. Reads and analyzes survey data, construction plans, and drawings, legal descriptions, written instructions, field notes, property descriptions, etc. to perform engineering work.

KNOWLEDGE, SKILLS, AND ABILITIES: Any combination of education, training, and experience providing the following knowledge, skills, and abilities.

- Knowledge and understanding of principles and practices of civil engineering including surveying, design, and construction management.
- Knowledge of the design and operation of the hydraulic and electrical control systems for wastewater lift stations.
- Knowledge of wastewater treatment plant and water treatment plant design and operation.
- Knowledge of SCADA system design and operation for water and wastewater systems including wireless and fiber optic data networks.
- Knowledge of GIS systems and applications.

To see a complete list of duties, skill, and abilities, click on the link below to read and learn how to apply.

Our application process starts online. Please go to the website listed to begin your application. If you have any questions, feel free to call us at 417-337-8555.

<https://bransonmo.acquiretm.com/home.aspx>

EEO: The City of Branson provides equal employment opportunities to all applicants for employment without regard to race, color, religion, sex, national origin, age, disability, genetics, veteran status, or any other characteristic protected by law. In addition to federal law requirements, the City of Branson complies with applicable state and local laws governing nondiscrimination in employment. The City of Branson will provide reasonable accommodations for qualified individuals with disabilities. All individuals hired will be required to provide documentation to establish identity and employment authorization as a condition of employment. The City of Branson is a tobacco-free workplace.